

**Schedule of Fees and Charges
2009/2010**

**Corporate Services and Planning Department
Schedule of Fees and Charges for 2009/2010**

Ref. No.	Unit of Charge	VAT Indicator	2008/2009 Charge at 17.5% £	2009/2010 Proposed Charge at 15% £	2009/2010 Proposed Charge at 17.5% £	Explanatory Notes
Democratic Representation						
<u>Annual Charges for supply of Committee Agendas</u>						
1	Meetings of Full Council	Per Copy	OZ	40.00	42.00	42.00
2	Area Planning Committees (All)	Per Copy	OZ	90.00	90.00	95.00
3	Individual Area Planning Committee	Per Copy	OZ		32.00	32.00
4	Executive	Per Copy	OZ	60.00	60.00	63.00
5	Others	Per Copy	OZ	30.00	30.00	32.00
<u>Other Charges</u>						
6	Photocopying (A4/A3) (Print Room Only)	Per Copy	OS	0.20	0.20	0.20
7	Copies of Committee Documents	Per Copy	OS	8.00	7.83	8.50
Register of Electors						
8	Electronic Data	Per 1,000 names or part thereof on each register	OO	20.00	20.00	20.00
			OO	1.50	1.50	1.50
9	Paper Data	Per 1,000 names or part thereof on each register	OO	10.00	10.00	10.00
			OO	5.00	5.00	5.00
10	Proof of Life Certificates		OO	50.00	50.00	35.00

A flat rate fee is charged plus a charge per 1,000 names on each register.

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			Charge at 17.5% £	at 15% £	Proposed Charge at 15% £	at 17.5% £		
Development Control								
1	Planning Application Fees	Various	OO	Various	Various	Various	Statutory Charge	
2	Supply of Weekly Lists of Planning Applications	Per Annum	OZ	100.00	100.00	100.00	100.00	
<u>Search and Photocopying</u>								
3	Copies of documents (general)	First page £1.00 20p/sheet thereafter	OS	1.00	0.98	1.00	1.00	In certain circumstances supplies may be zero rated (no change in the charge)
4	Decision notices and other standard documents		OO	5.00	5.00	5.00	5.00	
5	A1 Plans / Dyeline Copies	Per Copy	OS	6.00	5.87	6.00	6.00	
6	Requests for information requiring research	Minimum Charge	OS	30.00	29.36	30.00	30.00	
7	High Hedges	Per Property (Minimum Charge)	OO	340.00	340.00	340.00	340.00	

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			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Other Planning Services							
8	Waverley Borough Local Plan - Waverley residents & organisations - Non-Waverley residents & organisations		25.00 40.00	25.00 40.00	25.00 40.00	25.00 40.00	
9	Local Plan - Maps - Waverley residents & organisations - Non-Waverley residents & organisations	OZ OZ	15.00 25.00	15.00 25.00	15.00 25.00	15.00 25.00	Local Plan being superseded by LDF process

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**Resources Department
Schedule of Fees and Charges for 2009/2010**

Ref. No.	Unit of Charge	VAT Indicator	2008/2009		2009/2010		Explanatory Notes
			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	

Corporate Management

1	Sale of Statement of Accounts	OZ	8.00	8.00	8.00	8.00	
2	Sale of Annual Budget	OZ	8.00	8.00	8.00	8.00	

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			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Cost of Collection							
Summons Costs							
1	Council Tax						
	on issue of summons	OO	60.00	60.00	70.00	70.00	The fees are determined after consultation with the Surrey Magistrates' Courts Committee.
	on granting of liability order (further charge)	OO	20.00	20.00	20.00	20.00	
2	Business Rates						
	on issue of summons	OO	80.00	80.00	100.00	100.00	The fees are determined after consultation with the Surrey Magistrates' Courts Committee.
	on granting of liability order (further charge)	OO	20.00	20.00	20.00	20.00	
3	Recovery of Court Costs	OO	3.00	3.00	3.00	3.00	Court Costs are recovered in addition to the above costs

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Environment Department
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			Charge at 17.5%	Charge at 15%	Proposed Charge at 15%	Proposed Charge at 17.5%	
			£	£	£	£	
1	Data Protection Subject Access	OO	10.00	10.00	10.00	10.00	Statutory Maximum £10.
2	Freedom of Information/ Environmental Information Regulations	OO	By Arrangement	By Arrangement	By Arrangement	By Arrangement	

Legal Expenses

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			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Property and Development Services							
Surveyor's Fees							
1	Request from owners/occupiers to purchase additional land	OS	270.00	264.26	272.00	278.00	
2	Request from owners/occupiers for the grant of a permanent easement	OS	270.00	264.26	272.00	278.00	Collected in advance
3	Request for access/drainage rights	OS	270.00	264.26	272.00	278.00	
4	Request for assignment of leases (where lease allows)	OS	136.00	133.11	137.00	140.00	Minimum charge
5	Request for landlord's consent for change of use/sub-letting/alterations etc. (where lease allows)	OS	109.00	106.68	110.00	112.00	Minimum charge
6	Grant of licence to use land or accessway	OS	136.00	133.11	137.00	140.00	
7	Request for a tenant's reference	OS	95.00	92.98	96.00	98.00	Collected in advance
8	Discharge of a covenant	OS	270.00	264.26	272.00	278.00	
9	Request for Wayleave	OS	136.00	133.11	137.00	140.00	
10	Grant/renewal of lease (where appropriate)	OS	270.00	264.26	272.00	278.00	

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			Charge at 17.5%	Charge at 15%	Proposed Charge at 15%	Proposed Charge at 17.5%	
			£	£	£	£	
Land Charges							
1	LLC1 Official Search	OO	6.00	6.00	40.00	40.00	
2	Con29R (inc SCC)	OO	199.00	199.00	180.00	180.00	
3	Full Land Charges Search (inc. SCC)	OO	205.00	205.00	220.00	220.00	The fee includes LLC1
4	- Personal Searches	OO	11.00	11.00	11.00	11.00	Statutory Charge
- Printed Part II							
5	- Enquiries Con29O listed	OO	10.00	10.00	15.00	15.00	
6	- Each additional Enquiry	OO	20.00	20.00	20.00	20.00	
7	- Search Single Part of Register / Con 29R	OO	-	-	4.00	4.00	
		OO	-	-	4.00	4.00	
8	Search and Photocopying Legal Agreements, Searches etc.	OS	11.00	10.77	10.00	10.00	
9	Search and Photocopying A1 Plans/ Dyeline Copies	OS	11.00	10.77	10.00	10.00	

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			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Recreational Open Space							
Football							
With Pavilion							
1	Seniors	OS	63.00	61.66	64.00	65.00	
2	Juniors (& Schools at weekend)	OS	31.50	30.83	32.00	32.50	
3	Surrey County Council - Schools	OS	22.00	21.53	22.50	23.00	
4	Surrey County Council - Games Period	OS	By Negotiation		By Negotiation		
Without Pavilion							
Bury's field, Godalming & Morley Road, Farnham							
5	Seniors	OS	52.00	50.89	53.00	54.00	
6	Juniors	OS	26.00	25.45	26.50	27.00	
Rugby							
7	Seniors	OS	63.00	61.66	64.00	65.00	
8	Mini Rugby	OS	31.50	30.83	32.00	32.50	
Training							
9	Football, Rugby etc	OS	By Negotiation		By Negotiation		
Cricket - with pavilion							
10	Seniors	OS	72.00	70.47	73.00	74.00	
11	Seniors (artificial wicket)	OS	61.00	59.70	62.00	63.00	
12	Colts	OS	30.00	29.36	30.50	31.00	
13	Colts (artificial wicket)	OS	25.00	24.47	25.50	26.00	

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			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Cricket - without pavilion							
14	Seniors	OS	61.00	59.70	61.50	63.00	
15	Seniors (artificial wicket)	OS	50.00	48.94	50.50	51.50	
16	Colts	OS	26.00	25.45	26.50	27.00	
17	Colts (artificial wicket)	OS	22.00	21.53	22.50	23.00	
Tennis							
18	Seniors Per Court	OS	5.80	5.68	5.80	6.00	
19	Juniors Per Court (Up to 6pm Monday to Friday)	OS	2.90	2.84	2.90	3.00	
Bowls Club							
20	Per Green	OE	2,970.00	2,970.00	3,060.00	3,060.00	
Athletics							
21	Athletics at Woolmer Hill Sports Ground, Haslemere	OE	570.00	570.00	590.00	590.00	Artificial track provided and maintained by Athletics Club
22	Heights School - Use of Haslemere Recreation Ground	OE	10,000.00	10,000.00	10,000.00	10,000.00	

Note:

1. Juniors, Colts and Mini Rugby means up to 16 years of age except under special agreement.
2. VAT is not chargeable on certain block/seasonal bookings of sports facilities.

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Special Refuse Collection						
Standard Charge						
1	1 Item	00	34.00	34.00	36.00	Standard charges are designed to achieve overall full recovery of the cost of this service to the Council.
2	2 Items	00	40.00	40.00	43.00	
3	3 Items	00	46.00	46.00	50.00	
4	4 Items	00	52.00	52.00	57.00	
5	5 Items	00	58.00	58.00	64.00	
6	6 - 9 Items	00	70.00	70.00	80.00	
7	Fridges and freezers - additional charge	00	10.00	10.00	10.00	
Reduced Charge						
8	1 Item	00	17.00	17.00	18.00	Reduced charges are based on 50% of the standard charge and apply to persons in receipt of benefit, ie Supplementary Benefit Income Support Housing Benefit Council Tax Benefit Family Tax Credit
9	2 Items	00	20.00	20.00	21.50	
10	3 Items	00	23.00	23.00	25.00	
11	4 Items	00	26.00	26.00	28.50	
12	5 Items	00	29.00	29.00	32.00	
13	6 - 9 Items	00	35.00	35.00	40.00	
14	Fridges and freezers - additional charge	00	5.00	5.00	5.00	
15	Cancellation Fee	00	10.00	10.00	10.00	

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Waste Recycling

1	Green Waste Collection	OO	40.00	45.00	45.00	
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			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Borough Hall, Godalming							
Casual Use							
Main Hall							
1	Monday - Friday 9am - 6pm		32.00	32.00	34.00	34.00	
2	Monday - Thursday 6pm - Midnight	OE	40.00	40.00	42.00	42.00	
Court Room							
3	Monday - Friday 9am - 6pm	OE	26.50	26.50	28.00	28.00	
4	Monday - Thursday 6pm - Midnight	OE	34.50	34.50	36.50	36.50	
Borough Hall Complex - Block Bookings							
5	Monday - Thursday	OE	144.00	144.00	152.00	152.00	
Borough Hall Complex							
6	Friday 4pm - 6pm	OE			39.00	39.00	
7	6pm - 2am	OE			46.50	46.50	
8	Saturday 9am - 6pm	OE			39.00	39.00	
9	6pm - 2am	OE			46.50	46.50	
10	Sunday 9am - 1pm	OE			39.00	39.00	
11	1pm - 6pm	OE			39.00	39.00	
12	6pm - 2am	OE			46.50	46.50	
Extra Staff Member (Tiered seating, bar staff, support)							
13	9am - 6pm	OE			13.00	13.00	
14	6pm - midnight	OE			15.00	15.00	
15	Midnight - 2am	OE			19.00	19.00	

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			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
16	10pm - 2am	OE	60.00	60.00	68.00	68.00	
Other							
17	Kitchen				50.00	50.00	
18	Mobile ovens				25.00	25.00	
19	Tiered seating				85.00	85.00	
20	Bar service (1 staff)				60.00	60.00	
21	2 Staff (for over 80 guests)				120.00	120.00	
22	Corkage				1.00	1.00	
Regular Use							
Main Hall							
23	Monday - Friday 9am - 6pm	OE	11.00	11.00	12.00	12.00	
24	Monday - Thursday 6pm - Midnight	OE	15.50	15.50	16.50	16.50	
Court Room/Bar							
25	Monday - Friday 9am - 6pm	OE	8.50	8.50	9.00	9.00	
26	Monday - Thursday 6pm - Midnight	OE	11.50	11.50	12.50	12.50	
Borough Hall Complex - Block Bookings							
27	Monday - Friday	OE			49.00	49.00	
Borough Hall Complex							
28	Friday, Saturdays & Sundays	OE			20% off	20% off	
29		OE			15% off	15% off	
30		OE			10% off	10% off	
31		OE			5% off	5% off	
32		OE			50% off	50% off	

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			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
2008-2009 replaced charges							
Borough Hall Complex							
Friday							
33	4pm - Midnight (minimum booking 6 hours)	OE	43.00	43.00	43.00	43.00	
34	After Midnight	OE	58.00	58.00	58.00	58.00	
Saturday							
35	9am - 5pm (minimum booking 8 hours)	OE	37.00	37.00	37.00	37.00	
36	5pm - Midnight (minimum booking 7 hours)	OE	44.00	44.00	44.00	44.00	
37	After Midnight	OE	58.00	58.00	58.00	58.00	
Sunday							
38	9am - 1pm (minimum booking 4 hours)	OE	37.00	37.00	37.00	37.00	
39	After 1pm (minimum booking 6 hours)	OE	37.00	37.00	37.00	37.00	
40	After Midnight	OE	58.00	58.00	58.00	58.00	
Tiered Seating							
41	Monday - Friday 4pm - midnight	OE	75.00	75.00	75.00	75.00	
42	Saturday - Sunday 8am - 6pm	OE	80.00	80.00	80.00	80.00	
43	Saturday - Sunday 4pm - 2am	OE	100.00	100.00	100.00	100.00	
Other Rooms							
44	Monday - Friday 9am - 6pm	OE	5.20	5.20	5.20	5.20	
45	Monday - Friday 9am - 6pm	OE	13.00	13.00	13.00	13.00	
46	Monday - Thursday 6pm - Midnight	OE	10.00	10.00	10.00	10.00	
47	Monday - Thursday 6pm - Midnight	OE	17.00	17.00	17.00	17.00	
Restaurant							
48	Monday - Thursday 4pm - 10pm	OE	14.00	14.00	14.00	14.00	

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			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Charge at 17.5% £	
Miscellaneous							
49	Friday - Sunday	OE	Normal Charge	58.00	Normal Charge		Block bookings for Godalming Operatic and Music Festival. Applies to all Lettings. See Conditions
50	Monday - Sunday Midnight onwards	OE	Normal Charge	58.00	Normal Charge		

Notes:

- i) The court room, when used as a bar for social functions, will be closed at 11pm and cleared by 11.30pm.
- ii) The above schedule excludes the Cinema which is shown below.
- iii) Nursery School £245 per week.
- iv) Cancellation of a booking will incur a loss of the deposit paid. Cancellation of a booking within 28 days of the booked date will incur total cost of the booking to be levied.
- v) A cash deposit of £1,000 will be secured on any public function and an insurance indemnity of £2,000,000 required. An insurance indemnity certificate of £1,000,000 is required on all bookings.
- vi) A negotiation of rates chargeable can be made in circumstances beneficial to the Council and the client especially on regular use.
- vii) Bar facilities from 7pm - 11pm are part of the bookings for our clients if required. Clients are not allowed to operate their own bar unless special permission and conditions apply
- viii) The premises must be cleared by the client and their guests by midnight.
- ix) Catering for large social functions will not be allowed to be carried out by the client unless special permission and conditions apply.
- x) The Borough Hall complex is a non-smoking area.

Cinema

51	Adult	OS	6.20	6.07	6.50	6.50
52	Senior/Child	OS	5.40	5.29	5.70	5.70

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			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Memorial Hall							
Main Hall							
Trade and Commercial							
1	Mon - Fri 9am - 6pm	OE	16.00	16.00	17.00	17.00	
2	Mon - Thurs 6pm - Midnight	OE	20.00	20.00	21.00	21.00	
3	Weekend	OE	40.00	40.00	40.00	40.00	
Normal Lettings							
4	Mon to Fri 9am - 6pm - Regular	OE	12.50	12.50	13.25	13.25	
5	Mon to Fri 9am - 6pm - Casual	OE	16.00	16.00	18.00	18.00	
6	Mon to Thurs 6pm - Midnight - Regular	OE	12.50	12.50	13.25	13.25	
7	Mon to Thurs 6pm - Midnight - Casual	OE	18.00	18.00	20.00	20.00	
8	Friday 6pm - Midnight	OE	19.00	19.00	20.50	20.50	
9	Saturday 9am - 1pm	OE	19.00	19.00	20.50	20.50	Minimum period 4 hours
10	Saturday 1pm - 6pm	OE	22.00	22.00	23.50	23.50	
11	Saturday 6pm - 1am (Sunday)	OE	30.00	30.00	35.00	35.00	
12	Sunday 9am - Midnight - Regular	OE	12.50	12.50	13.25	13.25	
13	Sunday 9am - Midnight - Casual	OE	20.00	20.00	22.00	22.00	
Bazaars for Local Charitable Organisations							
14	Whole Day 9am - 5pm	OE	66.00	66.00	70.00	70.00	
Bazaars for other Non Commercial Organisations							
15	Per Day	OE	95.00	95.00	98.00	98.00	
Kitchen							
16	General Use	OE	20.00	20.00	25.00	25.00	

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17	Tea or Coffee only (Regular hirers)	OE	3.70	3.70	3.90	3.90	
18	Tea or Coffee only (Casual hirers)	OE			6.50	6.50	
Bar Area							
19	6 pm - Midnight	OE	14.00	14.00	15.00	15.00	
20	Clearing Up Charge	OS	11.50	11.26	12.00	12.00	
Saturday Evening Bookings							
Any Saturday evening function with a bar and/or entertainment will be charged until 1am							
Bar extensions will end at 11.30pm, entertainment must end at 11.45pm and hall must be fully vacated by 1.00am							
21	Wedding Reception All day - Saturday 8am to Sunday 1am (including kitchen and bar)	OE	555.00	555.00	700.00	700.00	Includes £50 cleaning charge
22	Saturday night cleaning charge (late night per hour)	OE	26.00	26.00	50.00	50.00	
23	Performing Rights Tariff Application only to live musical performances	OE	5% of Main Hall	5% of Main Hall	5% of Main Hall	5% of Main Hall	
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Miscellaneous							
1	Fairs	OE	450.00	450.00	460.00	460.00	
2	Medium Fairs	OE	350.00	350.00	360.00	360.00	
3	Small Fairs	OE	200.00	200.00	210.00	210.00	
4	Fairs - Setting up	OE	100.00	100.00	100.00	100.00	
5	Fetes	OE	By Negotiation	By Negotiation	By Negotiation	By Negotiation	5) Refundable Deposit
6	Car Boot Sales	OE	120.00	120.00	125.00	125.00) of £100 against damage 6) etc. payable on) booking.
7	Caravan Rallies - Per Unit	OS	6.50	6.36	6.50	6.50	
8	Tilford Camp Site - Per Head	OS	3.00	2.94	3.00	3.00	
9	Grazing Rights						By Negotiation
10	Frensham	OS	2.50	2.45	2.50	2.50	Sundays & Bank Holidays
11	Common	OS	1.50	1.47	1.50	1.50	- Summer only (5 months).
12	- Coaches	OS	25.00	24.47	25.00	25.00	(Charges increased every
13	- Horse Boxes	OS	4.50	4.40	4.50	4.50	other year - increased 07-08)
14	Balloon launches	OS	50.00	48.94	50.00	50.00	

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			Charge at 17.5%	Charge at 15%	Proposed Charge at 15%	Proposed Charge at 17.5%	
			£	£	£	£	
Still Photography							
15	Advertising	OS	£1,000 - £1,500+vat	£1,000 - £1,500+vat			
16	Books or Magazines	OS	£500 - £1,000+vat	£500 - £1,000+vat			
Filming							
17	Feature film or Advertising film	OS	Per Day £1,500 - £2,000+vat	£1,500 - £2,000+vat			
18	Set up and clear up days	OS	(or £1,000+vat	£1,000+vat			
19	Television Drama or Comedy	OS	part £1,250 - thereof)	£1,250 - £1,500+vat			
20	Educational (negotiable, minimum charge)	OS	£500 + vat	£500 + vat			
Music							
21	Recording or video	OS	Per Day (or part thereof)	£500 - £1,000+vat			

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**Community Services Department
Schedule of Fees and Charges for 2009/2010**

Ref. No.	Unit of Charge	VAT Indicator	2008/2009		2009/2010		Explanatory Notes
			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Cemeteries							
Interment Fees - Earth Grave							
1	First Burial in Grave Space - 8ft)	380.00	380.00	390.00	390.00	
2	Subsequent Burials)	300.00	300.00	310.00	310.00	
3	Additional Depth - per foot)	100.00	100.00	100.00	100.00	
4	Child - not exceeding one month)Per	44.00	44.00	45.00	45.00	
5	Child - one month to 12 yrs)Grave	70.00	70.00	72.00	72.00	
6	Ashes)	100.00	100.00	100.00	100.00	
7	Out of Hours (hourly charge))	60.00	60.00	60.00	60.00	
8	Non-Residents of the Parish)	Fees + 100%		Fees + 100%		
Exclusive Right of Burial							
Purchase of Grave Space							
9	Earth Grave 6 x 3')	120.00	120.00	125.00	125.00	
10	Earth Grave 9' x 4')	240.00	240.00	250.00	250.00	
11	Earth Grave 9' x 8')Per	480.00	480.00	500.00	500.00	
12	Earth Grave 12' x 9')Grave	720.00	720.00	750.00	750.00	
13	Cremation Section)	70.00	70.00	72.00	72.00	
14	Non-Residents of the Parish)	Fees + 100%		Fees + 100%		
Memorial Rights							
(Grave Space must be purchased)							
15	Flat Stone (below ground level))	68.00	68.00	70.00	70.00	
16	Head Stone (maximum height 5'))	34.00	34.00	35.00	35.00	
17	Kerb Stone (maximum 7' x 3'6"))	150.00	150.00	155.00	155.00	
18	Kerb Stone exceeding either measurement)Per	175.00	175.00	180.00	180.00	
19	Removable Vase with inscription tablet, cross or other monument not over 2' high x 1'6")Grave))	20.00	20.00	20.00	20.00	
20	Added Inscription after first)	Nil	Nil	Nil	Nil	

**Community Services Department
Schedule of Fees and Charges for 2009/2010**

Ref. No.	Unit of Charge	VAT Indicator	2008/2009		2009/2010		Explanatory Notes
			Charge at 17.5%	Charge at 15%	Proposed Charge at 15%	Proposed Charge at 17.5%	
21	Non-Residents of the Parish)	OO	£ Fees + 100%	£ Fees + 100%	£ Fees + 100%	£ Fees + 100%	
22	Administration Discretionary Fee	OO	50.00	50.00	50.00	50.00	To be charged where excessive time spent and no other fee charged.

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**Community Services Department
Schedule of Fees and Charges for 2009/2010**

Ref. No.	Unit of Charge	VAT Indicator	2008/2009		2009/2010		Explanatory Notes
			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Building Control							
1	Building Control Fees	OS					Locally determined fees in accordance with the Local Government Association Building Regulations Model Scheme.
2	<u>Search and Photocopying</u> Enquiries (Building Control)	OS	30.00	29.36	30.00	30.00	In certain circumstances supplies may be zero rated (no change in the charge)

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2009

New Table 2

Type of work	Plan charge		VAT		Inc VAT		Inspection charge		Building Notice & Reversion Charge			
	Exc VAT	VAT	VAT	Inc VAT	Exc VAT	VAT	Exc VAT	VAT	Exc VAT	VAT	Exc VAT	VAT
1	134.78	20.22	155.00	155.00	nil	nil	134.78	20.22	155.00	134.78	20.22	155.00
2	134.78	20.22	155.00	155.00	152.17	22.83	286.96	43.04	330.00	286.96	43.04	330.00
3	134.78	20.22	155.00	155.00	152.17	22.83	286.96	43.04	330.00	286.96	43.04	330.00
4	134.78	20.22	155.00	155.00	278.26	41.74	413.04	61.96	475.00	413.04	61.96	475.00
5	134.78	20.22	155.00	155.00	413.04	61.96	547.83	82.17	630.00	547.83	82.17	630.00
6	65.22	9.78	75.00	75.00	nil	nil	65.22	9.78	75.00	65.22	9.78	75.00

**Community Services Department
Schedule of Fees and Charges for 2009/2010**

Ref. No.	Unit of Charge	VAT Indicator	2008/2009		2009/2010		Explanatory Notes
			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Inspection and Preventative Measures							
Food							
1	Surrender Certificates for Unfit Food	OS	110.00	107.66	110.00	110.00	Food certificates, if only issued by LAs and if required to issue them by statute, are outside the scope of VAT. Food certificates are provided on request to assist with private legal cases, usually in relation to accident investigations.
2	Export Certificates for Food	OS	110.00	107.66	110.00	110.00	
3	Statement of Fact	OS	110.00	107.66	110.00	110.00	
4	Contaminated Land Enquiries	OS	160.00	156.60	160.00	160.00	
Property Inspections							
5	Property Inspections for Immigration/ Foreign Office/Visa Application purposes	OS	130.00	127.23	130.00	130.00	This is a non-mandatory service where a report is required to support an application.
6	Officer time for works in default (Subject to Statutory maximum charge of £300)	OO	55.00	55.00	57.00	57.00	Statutory - where notice recipient fails to do the work and the Council does the work and recharges it.
7	Officer time for Housing Act enforcement (Subject to Statutory maximum charge of £300)	OO	55.00	55.00	57.00	57.00	Statutory - where the Council takes enforcement action

**Community Services Department
Schedule of Fees and Charges for 2009/2010**

Ref. No.	Unit of Charge	VAT Indicator	2008/2009		2009/2010		Explanatory Notes
			Charge	at 15% £	Proposed Charge at 15% £	at 17.5% £	
8	Houses in Multiple Occupation (HMO) Five yearly - per property	OO	450.00	450.00	450.00	450.00	following a preliminary notice of intent.
9	Swimming Pools Water Sampling	OS	By Negotiation	By Negotiation	By Negotiation	By Negotiation	

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Community Services Department
Schedule of Fees and Charges for 2009/2010

Ref. No.	Unit of Charge	VAT Indicator	2008/2009		2009/2010		Explanatory Notes
			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Animal Control							
1	Contracts	OO	£65 per hr or part	£80 per hr or part	£80 per hr or part	£80 per hr or part	
2	Stray Dogs	OO	25.00	25.00	25.00	25.00	Statutory fee plus kennelling and vet's costs extra
<u>Rats and Mice</u>							
3	Domestic #	OS	50.00	48.94	60.00	60.00 #	A minimum of three visits is involved for this inclusive charge.
4	Domestic - Call out	OS	25.00	24.47	30.00	30.00	
5	Reduced Charge *	OS	25.00	24.47	30.00	30.00	
6	Reduced Charge Call out *	OS	12.00	11.74	15.00	15.00	
7	Commercial	OS	70.00	68.51	84.00	84.00	
8	Commercial - Call out	OS	35.00	34.26	42.00	42.00	
<u>Wasps</u>							
9	Domestic	OS	40.00	39.15	50.00	50.00	The reduced charge will apply to those who can demonstrate to be in receipt of Income Support, Housing Benefit, Council Tax Relief (other than sole occupancy relief) or Disability Working Allowance or Disability Living Allowance.
10	Domestic - Call out	OS	20.00	19.57	25.00	25.00	
11	Reduced Charge *	OS	20.00	19.57	25.00	25.00	
12	Reduced Charge Call out *	OS	10.00	9.79	12.50	12.50	
13	Commercial	OS	65.00	63.62	82.00	82.00	
14	Commercial - Call out	OS	35.00	34.26	44.00	44.00	
<u>Casual Treatments (Including Fleas)</u>							
15	Domestic	OS	60.00	58.72	75.00	75.00	
16	Domestic - Call out	OS	30.00	29.36	38.00	38.00	
17	Reduced Charge *	OS	30.00	29.36	38.00	38.00	
18	Reduced Charge call out *	OS	15.00	14.68	18.00	18.00	
19	Commercial	OS	65.00	63.62	82.00	82.00	
20	Commercial - Call out	OS	35.00	34.26	44.00	44.00	

**Community Services Department
Schedule of Fees and Charges for 2009/2010**

Ref. No.	Unit of Charge	VAT Indicator	2008/2009		2009/2010		Explanatory Notes
			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Licences							
1	Breeding Establishments	OO	217.00	217.00	230.00	230.00	Plus Vet's Fees where necessary
2	Riding Establishments - 1 to 8 Horses	OO	222.00	222.00	235.00	235.00	
3	Riding Establishments - 9 to 15 Horses	OO	340.00	340.00	360.00	360.00	
4	Riding Establishments - Over 15 Horses	OO	450.00	450.00	480.00	480.00	
5	Animal Boarding Establishments	OO	200.00	200.00	215.00	215.00	
6	Wild Animals - Vet's fees only	OO	Specified at time	Specified at time	Specified at time	Specified at time	Free Registration
7	Pet Shops	OO	150.00	150.00	160.00	160.00	
8	Acupuncture, Tattooing etc.	OO	107.00	107.00	115.00	115.00	
9	Acupuncture, Tattooing etc. - Premises	OO	145.00	145.00	155.00	155.00	
10	Street Trading	OO	225.00	225.00	240.00	240.00	
11	Hackney Carriage - Vehicles (not adapted)	OO	225.00	225.00	260.00	260.00	Applies to consent & licence including one test
12	Hackney Carriage - Vehicles (adapted)	OO	90.00	90.00	90.00	90.00	including one test
13	Missed Appointments (Vehicle Test)	OO	90.00	90.00	105.00	105.00	including one test
14	Re-testing of vehicles following failure	OS	58.72	58.72	65.00	65.00	
15	Hackney Carriage - Drivers	OO	53.00	53.00	60.00	60.00	
16	Private Hire - Operators	OO	144.00	144.00	165.00	165.00	
17	Private Hire - Vehicles (not adapted)	OO	225.00	225.00	260.00	260.00	including one test
18	Private Hire - Vehicles (adapted)	OO	90.00	90.00	90.00	90.00	including one test
19	Private Hire - Drivers	OO	48.00	48.00	55.00	55.00	
20	Transfer of Hackney Carriage / Private Hire Licence	OO	65.00	65.00	75.00	75.00	including one test
21	6 Month test (vehicles over 5 years)	OO	65.00	65.00	75.00	75.00	
Hackney Carriage and Private Hire							
22	- Initial plate and bracket deposit	OO	30.00	30.00	30.00	30.00	
23	- Replacement plate bracket	OS	10.00	9.79	10.00	10.00	
24	- Replacement plate & window disc	OS	15.00	14.68	15.00	15.00	
25	- Replacement window pouch	OS	5.00	4.89	5.00	5.00	

**Community Services Department
Schedule of Fees and Charges for 2009/2010**

Ref. No.	Unit of Charge	VAT Indicator	2008/2009 Charge at 17.5% £	2009/2010 Proposed Charge at 15% £	2009/2010 Proposed Charge at 17.5% £	Explanatory Notes
26	Gambling Act 2005 - Including lotteries, permits, premises, etc		Various	Please see website for individual fees	Please see website for individual fees	Statutory Charge
27	Licensing Act 2003 - Personal	OO	10-Yearly 37.00	37.00	37.00	Statutory Charge
28	- Premises	OO	Initial/Variation	Various depending on rateable value	Various depending on rateable value	Statutory Charge
29	- Premises	OO	Annual Fee	23.00	23.00	Certain premises are exempt ie Village Halls etc
30	- Premises	OO	DPS Variations, etc	21.00	21.00	Statutory Charge
31	- Temporary Event Notice	OO	Per Event			
32	Search and Photocopying Copies of documents (general)	OS	First page £1.00 20p per sheet thereafter	1.00	1.00	
33	New charges approved by Licensing & Regulatory Committee - Temporary Event Notice	OO	Per Event		21.00	Retained Statutory charge on rejected notices
34	- New Driver Licence Applications - Additional Fee	OO	Per Application		15.00	To cover cost of interviews and knowledge tests
35	- Criminal Records Administration Fee	OO	Per Applicant		10.00	Added to CRB fee for time spent on each check

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1	Meals on Wheels					
	- Complete meal (main course and pudding)					£3.10 - operated and charged by the WRVS
Central Communications						
1	- Private Dwellings	OS	4.94	4.83	4.95	4.95
			Unit Per Week			
2	- Existing subsidised customers	OS	2.70	2.64	2.88	2.88
			Unit Per Week			
3	- Housing Revenue Account Dwellings	OS	3.50	3.50	3.50	3.50
			Unit Per Week			
4	- Housing Associations					Contracts and pricing individually agreed
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**Community Services Department
Schedule of Fees and Charges for 2009/2010**

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			Charge at 17.5% £	Charge at 15% £	Proposed Charge at 15% £	Proposed Charge at 17.5% £	
Housing Revenue Account							
Supervision and Management Special							
1	Guest Rooms - E P Units - Single	OS	10.00	9.79	10.00	10.00	
2	Guest Rooms - E P Units - Double	OS	15.00	14.68	15.00	15.00	
3	Community Rooms - Residents	OE	12.00	12.00	12.50	12.50	3) Sessions 10am - 1pm 2pm - 5pm
4	Community Rooms - Non Resident	OE	30.00	30.00	32.00	32.00	4) 7pm - 10pm

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